

St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil 629003
Grievance Redressal Committee Meeting-II, 2022-'23

Date: 18-05-2023

Venue: Board room

Time: 3.30 pm

Members present: enclosed

Agenda:

1. To present the minutes of previous meeting and action taken.
2. To review the Grievances received in this period & action taken
3. Other matters (General Discussion)

The Principal welcomed all the members

Discussions & Decisions

1. Action taken for the minutes of previous meeting

Sl. No.	Minutes	Action taken
1	Functioning of grievance cell with the details of members should be put in all the department notice boards.	Functioning of grievance cell with the details of members is put in all the department notice boards. (Copy enclosed)
2	Quality of uniform is not good	Since the quality of uniform is not good, the remaining materials were returned back to the cloth supplier.
3	Need of grievance box in MCA/MBA and IT departments.	Provided for MCA/MBA Departments. IT students can use the grievance boxes available in Albert Einstein block.
4	Attendance of the students should be taken during the start of the period	In the all faculty meeting. Principal informed the faculty to follow the course delivery plan systematically and to take the attendance of the students during the start of the period.

Sl No.	Minutes	Action taken
5	Staff should complete the observation and record work in the laboratory itself.	In the all faculty meeting, principal asked the faculty to complete the observations work in the laboratory session itself.
6	Filters available in the various blocks should be maintained periodically	Estate officer is asked to monitor the filters available in the various blocks periodically and after monitoring he should arrange for getting the signature from the respective HODs of that floor.
6	Toilets should be cleaned daily after break timings	Hygiene department is asked to clean the toilets daily after break timings.
7	Bad odour is coming from the drainage near Albert Einstein block often. It should be cleared.	Bad odour coming from the drainage near Albert Einstein block is cleared.
8	Identification of gents and girls toilet is confusing since image given in the direction board is not clear.	Process is going on to change the image given in the direction board of gents and ladies toilet to avoid confusion.

2. Grievances received in this period via Grievance boxes

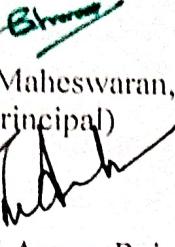
Sl.No.	Grievances	Suggestions & actions
1	Monkeys are creating problems A permanent solution should be identified to avoid this problem.	Steps are taken to avoid the entry of monkeys.
2	ACs available in GC lab and in CAD/CAM lab is not working.	Maintenance work is going on to rectify this problem

Sl.No	Grievances	Suggestions & actions
3	ECE students asked to change the class timings upto 4 pm and PG students asked to change the class timings from 10am to 3pm.	To complete the credits of present curriculum and syllabus, it is decided not to change the timings. PG students request is considered and depending on the completion of project, the wound up timing in the evening is 2.45 pm. HOD of ECE should look after this based on student projects.
4	No proper skill development is there in IT class room teaching only spoon feeding mechanism is followed just to get marks.	HOD of IT department is asked to discuss with the students.
5	Filters available in Mechanical block are not in working condition.	Estate Officer is asked to monitor the filters available in the Mechanical block and to rectify the problem immediately.

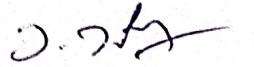
3. Other matters (General Discussion)

- Lab coats available in our College store are not opting for most of the students. So all standard size coats should be made available.
- Wash basin and toilets available in MCA and MBA block is not sufficient. No partition, and lack of urinals.
- In Albert Einstein's block ground floor, the gent's toilet for disabled person is under repair and it should be maintained.

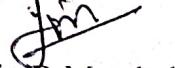
The Principal thanked all the members and the meeting came to an end at 4.45pm.


Dr. J. Maheswaran,
(Principal)


Mr. M.M. Anwar Rajesh
(Convenor/ Mech Dept.)

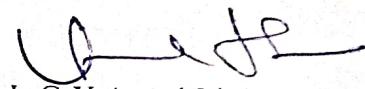

Dr. Jerlin Regin,
(Member/Civil Dept.)

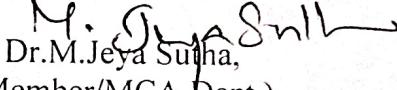

Dr. C. Amala Prathiba Janet,
(Member/H&Sc Dept.)


Dr. A. Jain B Marshall,
(Member/EEE Dept.)


Dr. V. Christus Jeya Singh,
(VP & Dean / Student Affairs)


Dr. A.M. Alice Margaret,
(Convenor/H&Sc Dept.)


Mr. L.G.X. Agnel Livingston,
(Member/ CSE Dept.)


Dr. M. Jeya Sutha,
(Member/MCA Dept.)


Dr. Y. Mary Reeja,
(Member/ECE Dept.)


Mrs. G. Geo Jenefer

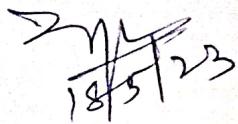
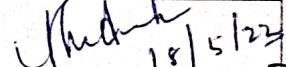
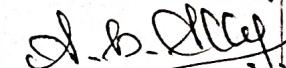
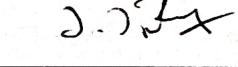
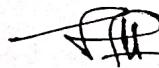
(Member/IT Dept.)

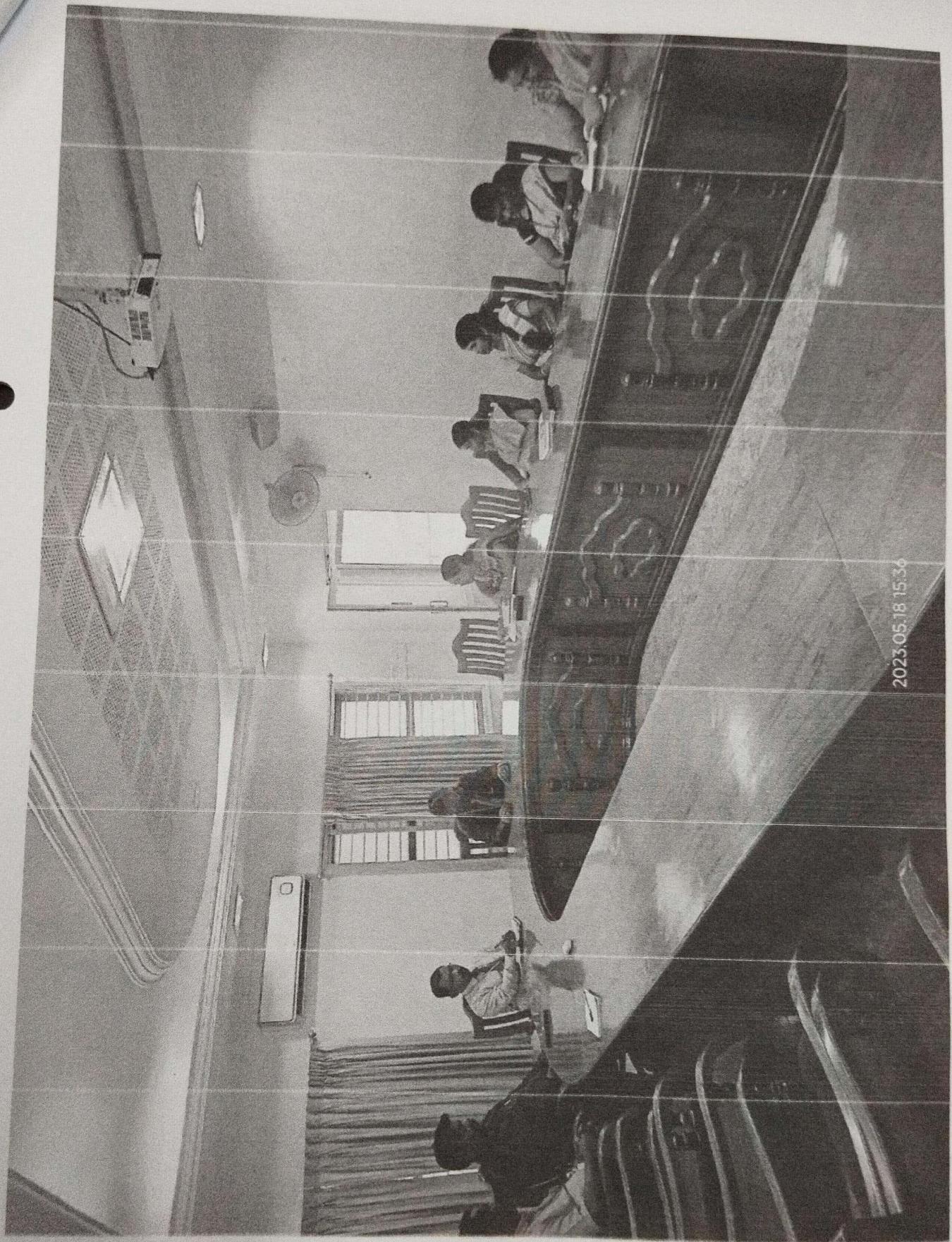
St. Xavier's Catholic College of Engineering, Nagercoil
(Autonomous)
Grievance Cell Meeting

Venue : Board Room

Time : 3.30 pm

Date:18/05/2023

Sl. No	Name	Designation and Dept.	Position	Signature
1	Dr.J.Maheswaran	Principal	Chair Person	 18-5-23
2	Dr.V.Christus Jaya Singh	Vice Principal & Prof/Mech	Dean, Student Affairs	 18/5/23
3	Mr.M.M.Anwar Rajesh	AP/Mech	Convenor	 18/5/23
4	Dr.A.M.Alice Margret	AP/H&Sc	Convenor	 A.M. Alice
5	Dr.Jerlin Regin	Prof/Civil	Member	 J. Regin
6	Mr.L.G.X.Agnel Livingston	AP/CSE	Member	 18/5/23
7	Dr.C.Amala Prathiba Janet	AP/H&Sc	Member	 C. Amala
8	Dr.M.Jeya Sutha	AP/MCA	Member	 M. Jeya Sutha
9	Dr.Jain B Marshall	AP/EEE	Member	 Jain B Marshall
10	Dr.Y.Mary Reeja	AP/ECE	Member	 Y. Mary Reeja
11	Mrs.G.Geo Jenefer	AP/IT	Member	 G. Geo Jenefer



 GPS Map Camera

Vavarai, Tamil Nadu, India

75V6+H4Q, Vavarai Rd, Vavarai, Tamil Nadu 629172,
India

Lat 8.294187°

Long 77.160295°

18/05/23 03:37 PM GMT +05:30

Google